

RULES OF ORDER

REPUBLICAN PARTY OF BEXAR COUNTY

EXECUTIVE COMMITTEE

Rule No. 1

Rules of Order relate to the details of the administration of meetings of the Republican Party of Bexar County Executive Committee, herein known as the Executive Committee. Additional supplemental rules may be adopted by majority vote and at any meeting of the Executive Committee without previous notice, provided new Rules do not conflict with or amend any existing rules. The Rules of Order may be amended or suspended by two-thirds (2/3) vote of the members present and voting at any meeting, except the Organizational Meeting, of the Executive Committee without previous notice.

Rule No. 2

The Constitution and Statutes of the United States and of the State of Texas, the General Rules of the Republican Party of Texas, the Bylaws of the Republican Party of Bexar County, and these Rules of Order shall govern the proceedings of the Executive Committee and its subcommittees. The current edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority insofar as it is applicable and not inconsistent with the Constitutions and Statutes, Party Rules, Bexar GOP Bylaws, and the Rules herein set forth.

Rule No. 3

If an agenda is to be approved the order of business for the Executive Committee shall be:

- I. Call to Order and Opening Ceremonies
- II. Determination of a Quorum
- III. Adoption of the Agenda
- IV. Reading and Approval of Minutes
- V. Voting in New Precinct Chairs for Vacant Precincts
- VI. Unfinished (Old Business) Business
- VII. Acceptance of written Committee Reports
- VIII. Administrative and Campaign update: Questions
- IX. New Business to include recommendations of Standing or Special Committees
- X. Adjournment

Recommendations by officers, or standing committees shall be presented in the form of a motion by direction of the committee, as needed, followed by member debate and a vote of the Executive Committee.

Rule No. 4

A resolution or a motion longer than one simple sentence should be prepared in advance of the meeting and should be put in writing before it is offered. Any motion to be presented to the Executive Committee shall be delivered to the Secretary 21-days in advance of the next Executive Committee meeting. The text of the motion shall be presented to the body in a manner clearly visible to all members. The text of the motion shall be included with the call for the upcoming Executive Committee meeting.

Rule No. 5

To make a motion, a member must obtain the floor. After being recognized by the Chair and before otherwise addressing the body, the member shall state the member's name, precinct, and the purpose for which he sought recognition. The presentation of the motion is to be limited to 5 minutes.

Rule No. 6

Debate on any motion or resolution shall be limited to three (3) speakers against and shall alternate with three (3) speakers in favor, with each speaker limited to two (2) minutes each. Additionally, no speaker shall speak more than once on the same motion. Debate may be extended by majority vote of the body.

For the presiding chair to participate in debate, the presiding officer shall relinquish the chair to the highest-ranking officer present. The presiding officer who relinquished the chair then shall not return to it until the pending main question has been disposed of. For any officer to participate in debate, the officer must leave the bema (platform or podium) and join the debate on the floor.

Rule No. 7

When a member has the floor, that member shall address all questions, comments, and motions to the presiding officer.

Rule No. 8

In contested elections for any candidacy, the vote shall be conducted by secret ballot. At least two (2) Tellers shall be appointed to count the results on the ballots. Each candidate shall be permitted to appoint a watcher. If no candidate receives a majority of the votes cast, excluding blanks and abstentions, a runoff shall be conducted between the two nominees receiving the highest number of votes.

Nominating speeches, seconding speeches, and the candidate's speech shall not exceed an aggregate time of three (3) minutes in the order determined by lot of the nominees. The candidates may distribute written material describing their qualifications to the Executive Committee members.

Rule No. 9

Precinct Chairs shall wear badges, with their name, precinct, and senatorial district affixed, and they shall sit in the designated areas for Executive Committee members. Based on the nature of the business to be taken up, Executive Committee members may be asked to seat by district.

Rule No. 10

An official audio recording of each Executive Committee Meeting shall be made by the Secretary and shall be kept on file. Members may also record or livestream, but such recordings shall not be considered part of the official record.

Rule No. 11

The officers, members, and guests shall maintain decorum during the proceedings of all meetings.

Rule No. 12

Calling a Member to Order.

When a Member is out of order they shall be asked to be seated. After a 3rd declaration of out of order the Naming of the offender will take place. The meeting will be immediately suspended and the assembly will determine the appropriate action.

Rule No. 13

If a Member is named and removed by the assembly from 2 consecutive meetings the Assembly by such actions approves suspension of rights to attend the next meeting.

Adopted July 24, 2018 by the Republican Party of Bexar County Executive Committee.

Adopted September 14, 2020 by the Republican Party of Bexar County Executive Committee.

Adopted _____, 2022 by the Republican Party of Bexar County Executive Committee.