

REPUBLICAN PARTY OF BEXAR COUNTY



REPUBLICAN CANDIDATE RESOURCE GUIDE

MAY 6, 2023, GENERAL ELECTION

Purpose of the CR&D Committee

To develop and assist Republican candidates as they navigate through the campaign progress.

Helpful Candidate Resources

This document has been designed and is provided as a resource for Republican candidates. Every effort has been made to include the most up-to-date information. Due to possible changes in law, some information may change. Please access [Bexar County GOP Candidate Resources](#).

Contact Information

RPBC Chairman: Jeff McManus - chairman@bexargop.org

Candidate Recruitment Chair – Paul James – theconservativejames@protonemil.com

ELECTIONS CALENDAR

May 6, 2023 - Uniform Election Date	
Authority Conducting Elections	Local Political Subdivisions and Counties
Deadline to post candidate requirements ⁵ Form 1-15 (PDF)	Friday, May 6, 2022
Deadline to Post Notice of Candidate Filing Deadline (Local Political Subdivisions Only) ¹	Monday, December 19, 2022 for local political subdivisions that have a first day to file for their candidates ¹
First day to apply for a ballot by mail using Application for a Ballot by Mail (ABBM) or Federal Post Card Application (FPCA).	Sunday, January 1, 2023* <i>*First day to file does not move because of New Year's Day holiday. An "Annual ABBM" or FPCA for a January or February 2023 election may be filed earlier, but not earlier than the 60th day before the date of the January or February election.</i>
First Day to File for Place on General Election Ballot (for local political subdivisions ONLY) ¹	Wednesday, January 18, 2023
Last Day to File for Place on General Election Ballot (for local political subdivisions ONLY) ²	Friday, February 17, 2023, at 5:00 p.m. See note below relating to four-year terms ³
Last Day to Order General Election or Election on a Measure	Friday, February 17, 2023
Last Day to Register to Vote	Thursday, April 6, 2023
First Day of Early Voting by Personal Appearance	Monday, April 24, 2023
Last Day to Apply for Ballot by Mail (Received, not Postmarked)	Tuesday, April 25, 2023
Last Day of Early Voting by Personal Appearance	Tuesday, May 2, 2023
Last day to Receive Ballot by Mail	Saturday, May 6, 2023 (election day) at 7:00 p.m. if carrier envelope is not postmarked, OR Monday, May 8, 2023 (next business day after Election Day) at 5:00 p.m. if carrier envelope is postmarked by 7:00 p.m. at the location of the election on Election Day (unless overseas or military voter deadlines apply) ⁴
Election Day	Tuesday, May 6, 2023

OFFICES UP FOR ELECTION ON MAY 6, 2023

Notes: this data has been consolidated with the information provided at the time of research. Candidates are subject to change.

Please contact the city office for the most updated information

SAN ANTONIO CITY COUNCIL	
OFFICE	TERM LENGTH
City Council Place 1	2-years
City Council Place 2	2-years
City Council Place 3	2-years
City Council Place 4	2-years
City Council Place 5	2-years
City Council Place 6	2-years
City Council Place 7	2-years
City Council Place 8	2-years
City Council Place 9	2-years
City Council Place 10	2-years
Mayor	2-years
ALAMO HEIGHTS CITY COUNCIL	
Mayor	2-years
City Council Place 1	2-years
City Council Place 2	2-years
BACONES HEIGHTS CITY COUNCIL	
City Council Place 3	2-years
City Council Place 4	2-years
City Council Place 5	2-years
CASTLE HILLS CITY COUNCIL	
Mayor	2-years
Alderman Place 2	2-years
Alderman Place 3	2-years
CHINA GROVE CITY COUNCIL	
Mayor	2-years
Alderman	2-years
Alderman	2-years
Alderman	2-years
CONVERSE CITY COUNCIL	
Mayor	2-years
City Council Place 1	2-years
City Council Place 3	2-years
City Council Place 5	2-years
ELMENDORF CITY COUNCIL	
City Council Place 1	2-years
City Council Place 2	2-years
City Council Place 4	2-years
GREY FOREST CITY COUNCIL	
City Council Place 1	2-years
City Council Place 3	2-years
City Council Place 5	2-years
HEDWIG CITY COUNCIL	
Mayor	2-years
City Council Position 1	2-years
City Council Position 5	2-years

HELOTES CITY COUNCIL			
Mayor	2-years		
City Council Place 3	2-years		
City Council Place 5	2-years		
THE CITY OF HILL COUNRY VILLAGE CITY COUNCIL			
HOLLYWOOD PARK CITY COUNCIL			
City Council Place 1			2-years
City Council Place 3			2-years
City Council Place 5			2-years
KIRBY CITY COUNCIL			
Mayor			2-years
City Council Place			2-years
City Council Place			2-years
City Council Place			2-years
LEON VALLEY CITY COUNCIL			
City Council Place 1			2-years
City Council Place 3			2-years
City Council Place 5			2-years
LIVE OAK CITY COUNCIL			
City Council Place 1			2-years
City Council Place 3			2-years
City Council Place 5			2-years
OLMOS PARK CITY COUNCIL			
City Council Place 1			2-years
City Council Place 3			2-years
City Council Place 5			2-years
SELMA CITY COUNCIL			
City Council Place 4			2-years
City Council Place 5			2-years
City Council Place 6			2-years
SHAVANO PARK CITY COUNCIL			
Mayor			2-years
Alderman Place			2-years
Alderman Place			2-years
SOMORSET CITY COUNCIL			
Mayor			2-years
City Council Place 1			2-years
City Council Place 3			2-years
City Council Place 5			2-years
ST. HEDWIG CITY COUNCIL			
City Council Place 1			2-years
City Council Place 3			2-years
City Council Place 5			2-years
TERRELL HILLS CITY COUNCIL			
City Council Place 3			2-years
City Council Place 4			2-years

UNIVERSAL CITY - CITY COUNCIL			
Councilmember			2-years
Councilmember			2-years
Councilmember			2-years
EAST CENTRAL SCHOOL BOARD			
Member Place 6			4-years
HARLANDALE SCHOOL BOARD			
Secretary Place 5			4-years
Vice President Place 6			4-years
JUDSON SCHOOL BOARD			
Trustee Place 1			4-years
Trustee Place 6			4-years
NORTHSIDE SCHOOL BOARD			
Member Place 3			4-years
Member Place 4			4-years
SAN ANTONIO SCHOOL BOARD			
VP Place 2			4-years
Member Place 5			4-years
SOUTH SIDESCHOOL BOARD			
Member Place 1			4-years
Member Place 2			4-years
Member Place 4			4-years
Member Place 6			4-years
VP Place 7			4-years
SOUTHWEST SIDESCHOOL BOARD			
Secretary Place 3			4-years
Member Place 5			4-years
Member Place 6			4-years

CANDIDATE ELIGIBILITY REQUIREMENTS

1. **MUST** be a United States citizen
2. **MUST** 18 years of age or older by June 1, 2023
3. **MUST** have NOT been determined by a final judgement of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote (*Office of the City Clerk Internet Posting Requirement Posted 2021.05.05 Rev 2022.12.07 Page 2 of 2*)
4. **MUST** have NOT been finally convicted of a felony from which the candidate has not been pardoned or otherwise released from the resulting disabilities.
5. **MUST** have resided continuously in Texas for 12 months by the February 17, 2023, deadline to file an Application for a Place on the Ballot
6. **MUST** have resided continuously in San Antonio for 12 months by the date of filing his/her Application for a Place on the Ballot
7. **MUST** be a qualified registered voter of San Antonio by the February 17, 2023, deadline to file an Application for a Place on the Ballot
8. **MUST** have resided in the city council district at least 6 months by the date of filing his/her Application for a Place on the Ballot * *If your residence was not previously in San Antonio or no longer in the city council district you are seeking due to redistricting, you MUST have resided at your residence at least 6 months prior to the boundary change.*
9. **MUST** continue to reside in San Antonio and the respective city council district during his/her entire term of office. Failure to reside in the City and respective council district during his/her entire term of office shall render the council district vacant

Each Independent School District has specific meeting, ethics, and election requirements. Please contact the district to confirm procedure.

ISD	Website
Alamo Heights	https://www.ahisd.net/school_board/board_of_trustees
East Central	Board of Trustees / School Board Members (ecisd.net)
Edgewood	School Board - Edgewood ISD (sharpschool.com)
Harlandale	School Board / Board Members (harlandale.net)
Judson	Leadership / Board Members (judsonisd.org)
Northeast	North East ISD Board of Trustees Members (neisd.net)
Northside	Members of the Board of Trustees Northside Independent School District (nisd.net)
San Antonio	Board of Trustees - SAISD
Somerset	Board Members Somerset Independent School District (sisdk12.net)
South San	School Board / Trustee Election - November 2022 (southsanisd.net)
Southside	Board of Trustees - Southside Independent School District (southsideisd.org)
Southwest	Board of Trustees – Board of Trustees – Southwest Independent School District (swisd.net)

Each City Council has specific applications, paperwork, and due dates. Please contact the city elections webpage to confirm procedures.

Bexar County Cities	Website
Alamo Heights	https://www.alamoheightstx.gov/wp-content/uploads/2022-INTERNET-POSTING-REQUIREMENT-English.pdf
Balcones Heights	https://bhtx.gov/departments/city-secretary/election-information
Castle Hills	https://www.cityofcastlehills.com/2244/ElectionsElecciones
China Grove	https://www.cityofchinagrove.org/elections
Converse	https://www.conversetx.net/318/Elections
Elmendorf	https://www.elmendorf-tx.com/government/pages/elections
Grey Forest	https://cms5.revize.com/revize/greyforest/Document%20Center/Governments/City%20Council/Internet-Posting-Requirement-2021.pdf
Hedwig	https://www.thecityofhedwigvillage.com/page/gov_election_info
Helotes	https://helotes-tx.gov/government/elections/2023-general-election/
Hill Country	https://hcv.org/mayor-council-2/
Hollywood Park	https://hollywoodpark-tx.gov/projects/
Kirby	https://www.kirbytx.org/government/city-council/
Leon Valley	https://www.leonvalleytexas.gov/secretary/page/election-informationinformacion-de-elecciones
Live Oak	https://www.liveoaktx.net/your-government/elections#elections
Olmos Park	https://olmospark.org/index.asp?SEC=BF95DA36-FE4F-4814-890C-FD82B4142124&Type=B_BASIC
San Antonio	https://www.sanantonio.gov/ElectionsCampaignFinance/City-Elections
Selma	https://ci.selma.tx.us/259/May-2023-General-Election
Shavano Park	https://cms1files.revize.com/shavanoparknew//2023%20Packet.pdf
Somerset	https://www.cityofsomerset.org/mayor-and-city-council
St. Hedwig	https://sainthedwigcity.com/elections
Terrell Hills	https://www.terrell-hills.com/city-government/elections
Universal City	https://www.universalcitytexas.com/1236/May-2023-General-Election
Von Ormy	https://vonormytx.gov/
Wincrest	https://www.windcrest-tx.gov/510/City-Elections

CANDIDATE FILING RESOURCES

1. [TEXAS ETHICS COMMISSION INSTRUCTION GUIDE](#)
2. [CAMPAIGN FINANCE RESOURCES](#)
3. [CAMPAIGN FINANCE GUIDE AND FILING SCHEDULE.](#)
4. [CITY OF SAN ANTONIO ETHICS CODE](#)
5. [TEXAS ELECTION CODE-CANDIDATES](#)
6. [CITY OF SAN ANTONIO CANDIDATE RESOURCES](#)
7. Candidate packets containing pertinent election information are available in the Office of the City Clerk before a General Election. The cost of the packet is currently thirty dollars (\$30). Packets contain the following:
 - a. Filing Procedures
 - b. Important dates related to the election
 - c. The Application for a Place on the Ballot
 - d. Petition Form and number of signatures
 - e. State and Municipal Political Advertising Information
 - f. Financial disclosure information
 - g. State and local campaign finance regulations

CANDIDATE FILING PROCEDURES

Each City Council has specific applications, paperwork, and due dates. Please contact the city elections webpage to confirm procedures.

CITY OF SAN ANTONIO CANDIDATE FILING PROCEDURES

Application, supplemental documents, and filing fee turned in to the City of San Antonio Office of the City Clerk

MAILING ADDRESS	PHYSICAL ADDRESS	TELEPHONE AND EMAIL ADDRESS
City of San Antonio Office of the City Clerk Debbie Racca-Sittre City Clerk PO Box 839966 San Antonio TX 78283-3966	City of San Antonio Office of the City Clerk Debbie Racca-Sittre City Clerk 100 Military Plaza, 1 st floor San Antonio, TX 78205	Office of the City Clerk Office: (210) 207-7253 Email: elections@sanantonio.gov

1	File an application for a place on the ballot	Application Instructions Application for place on the ballot
2	File supplemental residency document (<i>Use the interactive mapping tool to verify residency and to find your City Council representative</i>)	Submit 2 documents verifying residency submit TWO of the following documents that verify your residency <ul style="list-style-type: none"> • Valid Bexar County Voter Registration Certificate • Current utility bill • Current bank statement • paycheck, current government-issued document with name and address.
3	Submit filling fee of \$100 OR petition signatures	Petition for a Place on Ballot
4	Subscribe to the Code of Fair Campaign practices	Code of Fair Campaign Practices

5	File and Comply with Campaign Finance a. Submit a personal financial statement b. File Candidate Campaign Treasurer Appointment c. Set up Campaign Finance Electronic Filing	Personal Financial Statement Candidate Campaign Treasurer Appointment (fillable CTA) Instruction Guide for completing CTA City of San Antonio Campaign Finance Electronic Filing System ID/Password to COSA Campaign Finance Electronic Filing System
6	Political Advertising from the Texas Ethics Commission	Political Advertising Requirements