# REPORT OF THE RULES & BYLAWS COMMITTEE

2/26/23

TO: THE COUNTY EXECUTIVE COMMITTEE
The Rules & Bylaws committee is currently staffed with members:
1. Warrington Lee Austerman (4198) COMMITTEE CHAIRMAN
2. Chris Pugh (2066, former precinct chairman)
3. Richard Brisco (3078)
4. Jeanne Melendez (4085)
and
5. Yvonne Clouser (4057)
Since the last report to the CEC, Art Martinez (1064) has resigned. And Weston Martinez (3081) has been suspended, pending a committee hearing and vote on violation of the "participation" clause of Article VI Section 3 (C).

The committee is entitled to a total of 9 members with a minimum requirement of 5 (at least one from each one of the 4 county precincts), and therefore has a vacancy of 4 seats and is currently not in compliance with the requirements under Article VI Section 2 (C). The chairman would welcome any perspective members to help fully staff the committee who are committed and able to be consistent with attending meetings.

The committee has met twice since the last report submitted to the CEC, with meetings that were scheduled for December 8th and January 26th. The January meeting resulted in a failure to achieve quorum. However the December meeting was productive, with 8 proposed changes considered. 5 were approved, and 3 were tabled. Since the beginning of the biennium, the committee has approved a total of 13 proposed changes to the bylaws to be submitted for final approval by the CEC at a future meeting once the committee is able to address all remaining business that has been tabled. Such remaining business however can not be addressed until the committee's staffing and attendance issues have been resolved. Therefor, this committee, with the approval of party Chairman McManus, will stand at ease until then.

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The following are all the proposed changes to the bylaws that have been approved by the committee. Original wording is in black, and changes are notated by color, with new language suggested in **BLUE** and proposed removals are in **RED** with a line drawn through it.

#### #1.

#### AMEND ARTICLE III SECTION 5 (A) AS SUBMITTED AND APPROVED IN COMMITTEE:

The following shall be non-voting ex-officio members of the Executive Committee and have floor privileges and the right to speak in debate at Executive Committee meetings but shall not have the right to make motions or to vote: Officers, appointed and elected, of the Executive Committee; members of the State Republican Executive Committee (SREC) [RPT Rule No. 42 8 (P)], and the immediate past Chair of the Republican Party of Bexar County who are not Precinct Chairs;

Submitted by Mr. S. Jordan, the purpose for this change is because under the current state Bylaws, Rule 42 no longer references the SREC member's Ex-Officio status.

## AMEND ARTICLE III-SECTION 6 (C) AS SUBMITTED:

C. Notice of the organizational meeting (s) shall be sent electronically and a copy of any proposed Bylaws and/or Rules shall either be mailed via the USPS or emailed, and be posted on the county party website, if available. Delivery will be to the last known address of the members of the Executive Committee at least fourteen (14) days prior to the date of the meeting and such notice shall state the time, date, purpose, and location of the meeting and the name(s) of the person(s) issuing the call; Such notice shall state the time, date, and location of the meeting and the names(s) of the person(s) issuing the call. The agenda of the organizational meeting shall include, but not be limited to, the swearing in of the newly elected executive committee members and the adoption of Bylaws and/or Rules for the biennium. Failure to adopt bylaws and/or rules for the current biennium shall enact the previous biennium's bylaws and/or rules.;

Committee member C. Pugh moved and the committee unanimously approved to amend by maintaining the original requirement that the meeting notice be sent electronically.

#### AMENDED AND APPROVED IN COMMITTEE:

C. Notice of the organizational meeting (s) shall be sent electronically and a copy of any proposed Bylaws and/or Rules shall either be mailed via the USPS or emailed, and be posted on the county party website, if available. Delivery will be to the last known address of the members of the Executive Committee at least fourteen (14) days prior to the date of the meeting. Such notice shall state the time, date, and location of the meeting and the names(s) of the person(s) issuing the call. The agenda of the organizational meeting shall include, but not be limited to, the swearing in of the newly elected executive committee members and the adoption of Bylaws and/or Rules for the biennium. Failure to adopt bylaws and/or rules for the current biennium shall enact the previous biennium's bylaws and/or rules.;

#### #3.

#### AMEND ARTICLE III SECTION 6 (E) AS SUBMITTED AND APPROVED IN COMMITTEE:

**E. All proposed amendments to the Bylaws are to be received at least 7 days prior to the Organizational meeting(s)** 

Submitted by Mr. S. Jordan, the purpose for this change is that subsection E could prevent any necessary amendments to an amendment coming from the floor, and therefore conflict with the concept of debate.

## AMEND ARTICLE III-SECTION 6 (F) AS SUBMITTED:

F. The agenda of the organizational meeting(s) shall include, but not be limited to, the swearing in of the newly elected executive committee members, the approval of the budget, election or ratified appointment of additional officers and committees, and the adoption of Bylaws and/or Rules for the biennium;

Committee member R. Brisco expressed concerns about excluding the budget. Committee member C. Pugh agreed, and moved to amend to reflect as such. The committee voted in favor of the amendment with Chairman Austerman voting against.

#### AMENDED AND APPROVED IN COMMITTEE:

F. The agenda of the organizational meeting(s) shall include, but not be limited to, the swearing in of the newly elected executive committee members, the approval of the budget, and the adoption of Bylaws and/or Rules for the biennium;

#### #5.

### AMEND ARTICLE III SECTION 6

#### AS SUBMITTED AND APPROVED IN COMMITTEE

Strike all references to the Plural term "Organizational Meeting(s)" and replace them with the Singular term. [Affecting section 6 (A), (B), (C), (D), (E), and (F) to be reflected as such "organizational meeting <del>(s)</del>"]

Submitted by Mr. S. Jordan, the purpose for this change is that state party rules and current county party bylaws clearly indicate the organizational meeting to be a singular one only.

## AMEND ARTICLE IV SECTION 2 AS SUBMITTED:

No appointed or elected officer may have affiliated with another political party during the current or the immediately preceding election cycle, and, except for the Parliamentarian, all shall be residents of Bexar County. Any appointed or elected officer using their position to knowingly endorse a candidate from an opposition party, publicly directly or indirectly, in a partisan or non- partisan election, e.g., municipal and school board elections without the expressed consent from the Executive Committee shall be considered to have forfeited their position as a member of the Management Committee, including the Parliamentarian. Such position shall automatically be declared vacant. The vacancy will be filled at the next meeting in accordance with the appropriate rules and Bylaws.

#### AMENDED AND APPROVED IN COMMITTEE:

No appointed or elected officer may have affiliated with another political party during the current or the immediately preceding election cycle, and, except for the Parliamentarian, all shall be residents of Bexar County. Any appointed or elected officer using their position to knowingly endorse a NON-REPUBLICAN candidate from an opposition party, publicly directly or indirectly, in a partisan or nonpartisan election, e.g., municipal and school board elections without the expressed consent from the Executive Committee shall be considered to have forfeited their position as a member of the Management Committee, including the Parliamentarian. Such position shall automatically be declared vacant. The vacancy will be filled at the next meeting in accordance with the appropriate rules and Bylaws.

*R. Brisco moved to amend to explicitly include candidates who identify as independents for public office.* 

#### #7. AMEND ARTICLE V-SECTION 1 AS SUBMITTED:

The Management Committee shall advise and assist the County Chair and as requested. The Management Committee shall act on behalf as instructed but not in lieu of the Executive Committee between meetings, subject to the applicable statutes, the General Rules of the Republican Party of Texas, and these Bylaws. The Management Committee dose shall not replace or assume the Executive Committee's duties or authority but implements but supports the Executive Committee's decisions.

Committee member Y. Clouser expressed concern about Management Committee members ability to advise might becoming infringed under the proposed change, prompting Committee member C. Pugh to offer an amendment to make minor tweaks to the first sentence. The amendment was unanimously approved with Chairman Austerman abstaining.

#### AMENDED AND APPROVED IN COMMITTEE:

The Management Committee shall advise. Assist the County Chair as requested. The Management Committee shall act on behalf as instructed but not in lieu of the Executive Committee between meetings, subject to the applicable statutes, the General Rules of the Republican Party of Texas, and these Bylaws. The Management Committee shall not replace or assume the Executive Committee's duties or authority but implements the Executive Committee's decisions.

#### **#8**

## AMEND ARTICLE V-SECTION 2 (A-1)

#### AS SUBMITTED AND APPROVED IN COMMITTEE:

A. The voting members of the Management Committee shall be:

- 1. The Officers of the Party, elected and appointed;
- 2. Members duly elected by their County Commissioner Caucuses (8)
- 3. Two At-large members duly elected by the Republican Party of Bexar County
  - **Executive Committee, nominated from the floor (2);**
- 4. The Officers of the Party, elected and appointed, namely, the County Chair, Vice Chair, Secretary, and Treasurer (4); and The Legal Counsel, Parliamentarian, SREC members, and the Immediate Past County Chair are non-voting members of the Management Committee;
- 5. The Total membership of the Management Committee shall be 14

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**#9.** 

## AMEND ARTICLE V-SECTION 3 (D) AS SUBMITTED AND APPROVED IN COMMITTEE:

D. All meetings shall be open to any member of the Executive Committee, SREC Members in which Bexar County is part of their Senatorial district, and they shall have the right to appear before the committee and testify concerning any item under purview of the committee and to record with electronic devices the proceedings of any meeting not held in Executive Session;

#10.

AMEND ARTICLE V-SECTION 4 (C) AS SUBMITTED AND APPROVED IN COMMITTEE: C. Two (2) At-large Precinct Chairs shall be elected to serve a two- year term of office. Elections shall be held at the mandatory biennial County Executive Committee Organizational meeting; The Executive Committee shall elect two (2) Precinct Chairs at large.

### #11.

#### AMNED ARTICLE VI-SECTION 4 -A PROPOSED NEW BULLET POINT BETWEEN (E) AND (F) AS SUBMITTED:

Call notification will be simultaneously posted in the website calendar:

Committeeman R. Brisco proposed a rephrased method which was unanimously approved.

## AMENDED AND APPROVED IN COMMITTEE:

Notification of a call of a meeting will be simultaneously posted in the website calendar;

#### #12.

# AMEND ARTICLE III-PROPOSED NEW SECTION BETWEEN SECTIONS 9 & 10

#### AS SUBMITTED:

#### **Meeting via Digital Conference:**

All meetings may be conducted via telecommunications or digital conference platform. Meetings held by telephone conference or digital conference platform, must allow for simultaneous oral communication, ability to share documents among all participating members, and must provide a method for non-committee members who have a right to appear before the committee or testify to seek recognition from the Chairman of the committee or provide a scheduled opportunity for such testimony prior to the vote being taken on the relevant issue. The results of any Record Vote in a digital conference meeting shall be displayed on the shared screen space for all members and the public streaming feeds to see the results immediately as the result of the vote is announced.

Based upon input from Technology Committee Chairman, all committee members except the chairman moved to make their own amendments pertaining to structuring, clarification, and positioning in the bylaws, and relocate the proposed new section to Article VI section 4.

#### AMENDED AND APPROVED IN COMMITTEE:

ARTICLE VI SECTION 4 (H) Meeting via Digital Conference AT THE DISCRETION OF THE COMMITTEE CHAIRMAN all meetings OTHER THAN CEC AND MANAGEMENT COMMITTEE MEETINGS may be conducted via telecommunications or digital conference platform. Meetings held by telephone conference or digital conference platform, must allow for simultaneous oral communication, ability to share documents among all participating members, and must provide a method for non-committee members who have a right to appear before the committee or testify to seek recognition from the Chairman of the committee or provide a scheduled opportunity for such testimony prior to the vote being taken on the relevant issue. The results of any Record Vote in a digital conference meeting shall be displayed on the shared screen space for all members and the public streaming feeds to see the results immediately as the result of the vote is announced.

#### #13.

# ARTICLE VII SECTION 1 -A PROPOSED NEW BULLET POINT BETWEEN (A) AND (B)

AS SUBMITTED:

Call notification will be simultaneously post in the web site calendar;

Chairman Austerman moved to have the propose change rewritten to reflect the exact same wording as change #7 without objection.

#### AMENDED AND APPROVED IN COMMITTEE:

Notification of a call of a meeting will be simultaneously post in the web site calendar;

### RPBC Election Integrity Standing Committee Report – Prepared for 2/4/23

Our last meeting was Jan. 2, 2023. The upcoming legislative session was discussed and preparations were made for our Jan. 11<sup>th</sup> and Jan. 24<sup>th</sup> trips to Austin.

Goal for Jan. 11<sup>th</sup> – meet with legislators asking them to ban dem chairs.

Goal for Jan. 24<sup>th</sup> – implore all representatives to vote in support of Senator Hall's Secure Elections Bill

Current activity:

- Filed Public Information Request for all signatures and names listed on the "Justice Charter" petition.
- Response to our Request, "there are no records responsive to your request".
- > We will be contacting the city clerk's office for additional assistance

Upcoming Projects:

- > Once signatures are received, we will verify whether they are registered voters in Bexar
- All conservative voters, who signed the petition, will be contacted and educated regarding the Charter Amendment
- Revamp poll watcher training
- Continue educating and asking local activists to contact their reps in support of Hall's election bill

Next meeting is scheduled for Monday, February 6<sup>th</sup>, at RPBC, at noon.

#### Chairman,

Below is a report for the Special Projects Committee

- 1. Fiesta Medal Working with Deana Abiassi to get quotes for an RPBC Fiesta Medal. Waiting on vendor for design.
- DC Delegation Meeting with various representatives in Washington DC to discuss Border Issues and Medicare/Social Security Issues. Target dates are May 10<sup>th</sup> thru 12th.
  - Olivia Espinoza, Jesus Garcia, Kevin Meislin, Gina Castaneda, YC Clouser, Ashton Hanna, Ken Mireles, Zach Rathbun, Emilia Guzman, Linda Villanueava, Sandra Crocker, Marilyn Martinez, Jack Finger, Mario DeLaCruz
- 3. Justice Charter working with City Clerk to audit submitted petition. Audit will include verifying signatures, randomly picking signers to confirm how they were approached and if they read the entire petition, confirm signers are registered voters.
  - a. Ellen Pfeifer, Olivia Espinoza, Jack Finger, Chris Reyes, Allen Hamilton, Howard Smilowitz, Jacqueline Klein, Denise Vandermark
- 4. Flyer of Candidates a flyer will be created for the Municipal elections with names and pictures of Conservative candidates. The flyer will include office they are running for, name, contact info, picture, RPBC Logo.

Joe Garza Special Projects Republican Party of Bexar County C: (210) 643-8978 W: (210) 824-9445 Chairman Jeff McManus February 2023

Basically, all there is to report for the Volunteer Committee is that so far Emily Nino and Joe Garza have agreed to help out. I plan to recruit more volunteers as quickly as possible. Aside from that, since taking on the role of Volunteer Coordinator Committee Chair, I set-up four Phonebanks via SignUp Genius with Volunteer Signup links for Cesario Garcia D8 and Irina Rudolph D6 with the dates of these events set for February 14th, 16th, 21st, & 23<sup>rd</sup> of 2023 from 10:00AM to 5:00PM at the Republican Party of Bexar County Conference Room. Emails were sent out in advance to all Precinct Chairs and the various Republican Women's Clubs requesting volunteers to assist by attending this project . The volunteers who attended these events were Cesario Garcia, Marilyn Martinez, and myself (Teresa Bollin). Thus far, 180 voters have been contacted for each of these two candidates. We are continuing to contact voters by phone from our homes, with one more Phonebank scheduled at the RPBC on February 23rd, 2023 from 10:00AM to 5:00PM; These events were also posted on the RPBC Calendar.

As for the Record Review Committee, there is nothing to report at this time, except that Marian Stanko has agreed to assist me with this project.

# Teresa Bollín

Republican Party of Bexar County Volunteer Coordinator Committee Chair Record Review Committee Chair (210) 900-9904 volunteer@bexargop.org

			Vorksheet							
Organization Name: Republican Party of Bexar County Fiscal Year Period: July 1, 2022 - June 30, 2023										
	FISCAL YE RPBC-Expense Proj. Budget	RPBC-Gross Proj. Income	Y 1, 2022 - JUI RPBC-Net Proj. Income	RPBC Proj. Cash Flow	RPBC YTD Actuals	Cash Flow Current Month				
Revenue	Tioj. Duuget	i ioj. moome	i ioji indonic	Guaintion	Jan-23	Feb-23				
Beginning Cash				\$45,000	\$45,749.45	\$64,227.36				
Fund Raising Events	\$44,200	\$102,000	\$57,800	+10,000	\$50.00	\$0.00				
Finance Committee Major Donor	. ,	. ,	. ,							
Contributions		\$50,000	\$50,000		\$55,000.00	\$0.00				
On-Line Contributions		\$10,000	\$10,000		\$2,344.77	\$1,295.00				
CEC Collections		\$3,000	\$3,000		\$5,446.00	\$0.00				
Retail Sales		\$3,000	\$3,000		\$4,636.00	\$0.00				
GOTV (Political Signs)					\$9,350.34	\$0.00				
Pct Chair Business Cards					\$445.00	\$40.00				
Precinct Chair Fund Raising		\$25,000	\$25,000		\$1,121.00	\$220.00				
Bus Trip to Austin					\$1,810.00	\$0.00				
Restricted Contributions		\$5,000	\$5,000		\$300.00	\$0.00				
Judicial Contribution		\$5,000	\$5,000		\$8,340.00	\$5.00				
Election Integrity Fund		-			\$1,300.00	\$0.00				
Rep Party T-Shirts		<b>.</b>	<b>•</b>		\$880.00	\$0.00				
Community Events	\$9,000	\$14,000	\$5,000		\$0.00	\$0.00				
Checks / Cash		\$5,000	\$5,000		\$5,839.15	\$521.00				
Total Revenue	\$53,200	\$222,000	\$168,800	\$213,800	\$142,611.71	\$66,308.36				
Expenses										
		Percentage of								
Overhead		Revenue								
Rent	\$45,192	21%			\$26,362.00	\$3,766.00				
Staff salary and wages	\$35,000	16%			\$14,193.52	\$2,500.00				
Insurance	\$1,500	1%			\$0.00	\$0.00				
Employer Payroll Taxes	\$3,833	2%			\$1,401.12	\$273.76				
Internet / Telephone	\$3,200	1%			\$1,867.75	\$171.59				
ADP Payroll Processing	\$2,094	1%			\$1,072.96	\$359.03				
Taxes - Property	\$205	0%			\$195.43	\$0.00				
Copier Overage Color	\$360	0%			\$535.10	\$64.39				
Copier Maintenance	\$720	0%			\$455.00	\$65.00				
TOTAL Overhead	\$92,104	43%		\$121,696	\$46,082.88	\$7,199.77				
Operating Expenses										
Supplies - Office	\$4.000	2%			\$1,726.81	\$152.15				
Postage & delivery	\$1,000	0%			\$25.68	\$75.60				
Bank Charges	\$1,000	0%			\$67.04	\$10.00				
Pay Pal Fee	\$50	0%			\$393.98	\$6.18				
Anedot Fee	\$150	0%			\$348.44	\$51.40				
Eventbrite Fee	<i><i><i></i></i></i>	0,0			\$51.97	\$0.00				
CEC Meetings set up & rental fee	\$3,200	1%			\$2,500.20	\$199.74				
Direct Marketing	\$2,000	1%			\$932.75	\$276.78				
Precinct Chair Appreciation	\$3,500	2%			\$2,365.96	\$0.00				
Pct Chair Business Cards	\$1,500	1%			\$343.32	\$30.47				
Rep Party Tee Shirts					\$1,185.64	\$0.00				
Computer Software	\$2,500				\$1,765.30	\$183.35				
Memberships	\$500	0%			\$0.00	\$0.00				
Political Yard Signs					\$3,557.83	\$0.00				
GOTV Expense					\$3,371.45	\$1,174.51				
					****	<b>AA AA</b>				
General & Misc. TOTAL Operating	\$1,000 <b>\$19,484</b>	0% <b>9%</b>		\$102,212	\$634.84 \$19,271.21	\$0.00 \$2,160.18				

Budget Worksheet											
	Organization	Name: Repu	blican Party of	Bexar Count	y						
	Fiscal Ye	ar Period: Ju	ly 1, 2022 - Jur	ne 30, 2023							
	RPBC-Expense Proj. Budget	RPBC-Gross Proj. Income	RPBC-Net Proj. Income	RPBC Proj. Cash Flow	RPBC YTD Actuals	Cash Flow Current Month					
Capital Expenses	i ioji Budgot			Cabin for	, lotdaio						
Equipment - Computers	\$3,000	1%			\$0.00	\$2,095.72					
Equipment - Projector	\$800	0%			\$0.00	\$0.00					
Total Capital Expenses	\$3,800	2%		\$98,412	\$0.00	\$2,095.72					
Candidate Support							-				
Judicial Support	\$5,000	2%			\$8,813.60	\$0.00					
Precinct Chair Support	\$5,000	2%			\$0.00	\$0.00					
Bexar County Candidates	\$20,000	9%			\$0.00	\$0.00					
Communications Committee Exp	\$5,762	3%			\$35.97	\$0.00					
Total Candidate Support	\$35,762	17%		\$62,650	\$8,849.57	\$0.00					
Comm. Outreach							-				
Turkey Give Away	\$150	0%									
MLK Event	\$500	0%			\$187.50	\$0.00					
Bus Trip to Austin Legislative					\$1,471.00	\$0.00					
Volunteer Committee / VA Parade					\$522.19	\$0.00					
TRCCA Event						\$51.75					
General Events Chairman's BBQ/Skeet Shoot	\$1,500	1%			\$2,000.00	\$0.00					
Total Comm. Outreach	\$2,150	1%		\$60,500	\$4,180.69	\$51.75					
Professional Service					\$0.00	\$0.00					
Social Media	\$10,000	5%			\$0.00	\$0.00					
Public Relations	\$12,500	6%			\$0.00	\$0.00					
Legal	\$2,500	1%			\$0.00	\$0.00					
Total Professional Fees	\$25,000	12%		\$35,500	\$0.00	\$0.00					
Total Expenses	\$231,500				\$13,030.26	\$2,147.47					
Total Gross Revenue		\$222,000			•••••••	+=,					
Revenue over Expenses		-\$9,500									
Ending Cash Balance					\$64,227.36	\$54,800.94					

# Republican Party of Bexar County Budget Committee

- A. Current Number of Members: Eight Members
  - a. Vicki Durst, Betty Eckert, Lee Salinas, Lupe Hernandez, Vangie Mathis, Marian Stanko, Sue Solcher.
  - b. Budget Chair, Lille Gough
- B. Plan to Meet on Tuesday, 7 March 2023, Friday, from 6:30pm 8:30pm.
- C. Assist with all CEC Meetings Snack Bar. Vicki Durst is the main point of contact. The Budget committee will assist with fundraising events, collection of donations, and reporting these to the RPBC Treasurer.
- D. Assist with the 14 March 2023, CEC meeting. Set up a merchandise table, collecting donations on behalf of the Rep Party.
- E. Ensure we stay on target with the approved budget. Please submit your supply and or supply requests to the Chairman and Treasurer for approval prior to obligating the Rep Party to an expense, specifically if these are not on the approved budget.
- F. Continue to support the Rep Party as needed to execute the approved budget. Start working on the upcoming budget "Fiscal Year July 2023 June 2024". Thanks to everyone for your contributions, monetarily and volunteering (work force).

V/r, Lille Gough Budget Chair/Treasurer Republican Party of Bexar County Finance Events and Online Giving Karen Newton Chair

March 1, 2023

The Finance Committee for Events and Online Giving includes Hannah McManus, Jimmie Balling, Shannon Murphy, and Felicia Baldwin, Dawn Bamonde, Marsha Landry and Teresa Bolin.

Our next committee meeting will be Tuesday, March 21,2023.

The following events are in the works:

- 1. The Chairman's Skeet Shoot and BBQ : Wednesday April 12, 2023 at the San Antonio Gun Club. A Save the Date was sent out on January 12, 2023.We are promoting the event in the weekly newsletter and through constant contact on a weekly basis. The Eventbrite link is live. The Skeet Shoot committee, which is being developed, will meet on a monthly basis and as needed. We currently have a Dove Hunt in Argentina secured for the live auction. Catering is in place as is the entertainment. We will not be having a turkey shoot as the BBQ will start at 4:15 PM and all guns will need to be put up before food and beverage service starts. We are working on promoting the event as only 5 tickets and a team of skeet shooters have signed up.
- 2. Lincoln Day Dinner: The date is tentatively set for the first Thursday in September with Congressman Chip Roy and Ronny Jackson as keynote speakers. Once the speakers are confirmed planning will begin.
- 3. **Happy Hour in March**: A possible happy hour is being discussed for the month of February.

**Online Giving** : Thank you notes have been issued to donors.



#### Republican Party of Bexar County Technology Committee Report – March 8th, 2023

#### Membership and Attendance at 2/21/2023 Meeting:

Present: Steven Jordan, David Westbrook, Stan Fisher, Marilyn Jowdy Absent: Jon Melendez, Cesario Garcia, Liza Chism, Laurie Atanacio

Next Meeting: 18:30 on 4/3/2023 at County HQ: 10300 Heritage, Suite 240, San Antonio, Texas 78216

#### Votes (Cumulative):

- By the direction of the committee, I move that CEC Meetings, which require technology support, be held at a facility adequate to the purposes of the body, which also meets minimum technical requirements including: High Speed Internet, Sound Equipment, and Projection Equipment. Passed without objection.
- I motion to proceed with beginning backups of Office 365 accounts for \$3 a month per user in order to allow recovery of data in the event of accidental or intentional loss of data. Passed without Objection

#### **Open Discussion Items and Initiatives:**

- Phone Trades
  - Swap 5 or fewer Cisco SPA525G2's for 5 Yealink T53's
- Sharepoint
  - Have had planning meetings with Chairman. Will be looping in Marsha.
- Phone Banking
  - City Elections Phone Banking has been running.
- Find a person on Comms to give SMS to
  - Have not found a new owner for the system. Comms is coming back online though.
  - We were having a problem with an unacceptable Bounce Rate Fixed temporarily by getting an extra number
- Jeff Desktop:
- Requested a Desktop with Dual Monitor Mount, Monitors are fine. Got quote. (\$823 + \$100 Stand) (On Hold)
- Data Analytics
  - Worked with Caleb on Database concept. He is carrying the ball on this one. (On Hold)
- Training:
  - Working with Marsha
- Treasurer:
  - Her Desktop was replaced with a laptop. The desktop had a hard drive upgrade and is ready for a volunteer.
- Projector:
  - We have had one donated in kind.
- 0365 Use
  - Did an account cleanup, got rid of a few unused accounts.
- New Hardware
  - o Got Exec Admin and Vice Chair equipment: Laptop and Dock. Ran a network wire for Marsha's desk.
- Next Year Budget
  - Beginning work on it. Contemplating upgrades to CEC Meeting experience as main goal for next budget year.

#### Editorial Comment:

Please note the first vote listed which is highlighted in red. We would like the CEC to consider holding future meetings in better facilities which meet certain base requirements for holding a large but organized event. Volunteers outside the committee have valiantly attempted to run AV equipment at recent meetings held at the Fireman's Hall for instance, but without internet access or an area to use a projector it is difficult for them to show the body motions which are under consideration. This will become more critical in coming meetings.

Please reach out to me with any questions. Thanks! Steve Jordan